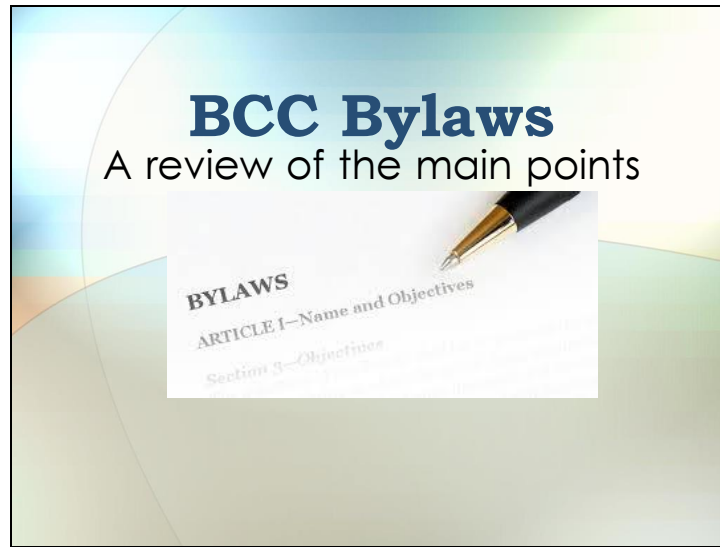
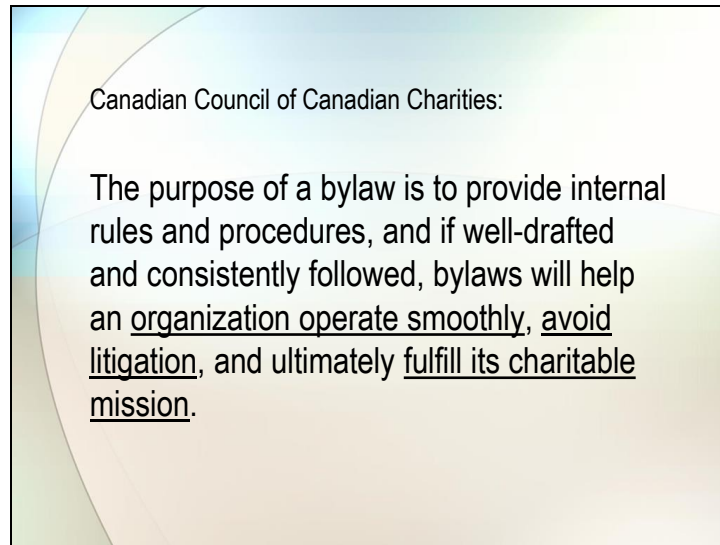


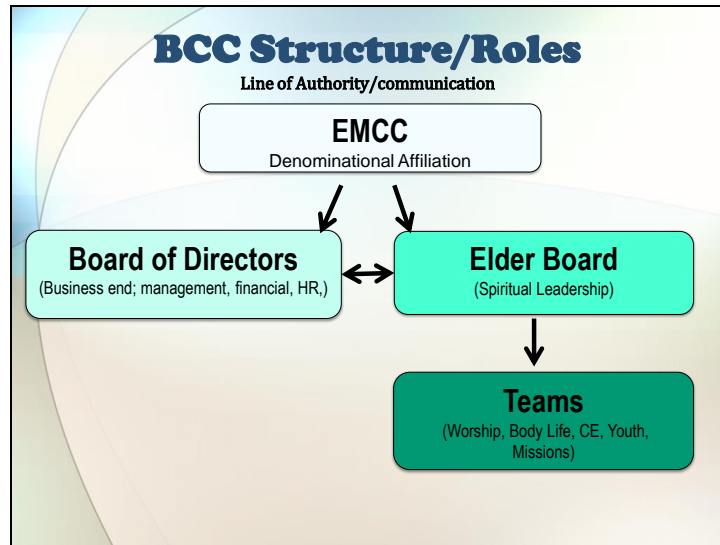
Slide 1



The main reason for BCC to incorporate is, EMCC (Evangelical Missionary Church of Canada) our denomination has asked all their churches to incorporate. To become a separate legal entity.

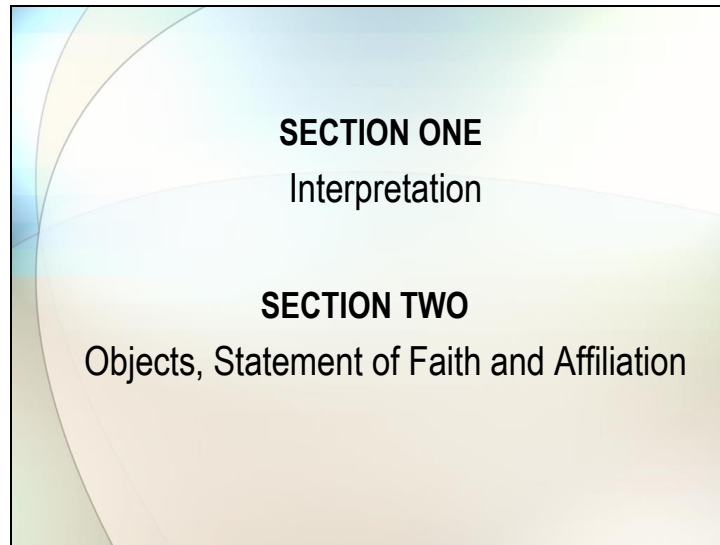


CCCC says The purpose of a bylaw is to provide internal rules and procedures, and if well-drafted and consistently followed, bylaws will help an organization operate smoothly, avoid litigation, and ultimately fulfill its charitable mission.
(that is the Advancement of Religion)



Let's start off with the organizational structure, line of authority or communication that these bylaws lay out.

EMCC is our denomination, then we see three areas to the structure inside of BCC. In reality we could see the same person holding a position in each area. Perhaps currently Jim would be in such a position. An Elder, Mission Team Leader and if we are short of Directors an Elder could fill the position until it is filled from within the membership. Just a "what if" type of scenario not ideal but it shows how the bylaws are organized to be flexible yet clear in the defined roles in each area. Bylaws open a whole new opportunity for members to serve in the church.

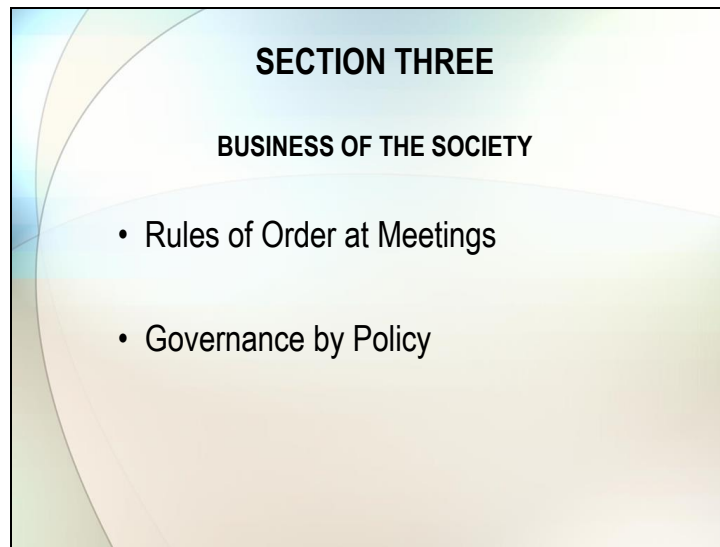


Section one and two are where we find the defining statements about what and who BCC is.

Interpretation is all definitions and the verbiage for the bylaws.

Objects, Statement of Faith and Affiliations all stays the same, business as usual at BCC.

It covers that BCC's Bylaws are to be consistent with the Bylaws of the EMCC, Articles of Faith and Practice and Articles of Governance.



Section Three of the bylaws describe the business operations

Rules of Order at Meetings

We will use Robert's Rules of Order. The bylaws remind us that it is fitting that the members, the Board and all committees demonstrate a spirit of unity and brotherly love in the conduct of business in the Lord's work, and consensus, as a worthy goal, is therefore encouraged.

Governance by Policy

The Director and Elder Boards will be working on some new policies, this will help to define duties and procedures for everyone. Benevolence, facility, Restricted Gifts and financial are some policies that the Board may consider developing.

SECTION FOUR

MEMBERSHIP

MEETING OF MEMBERS

- Spring meeting
 - Receive departmental and Pastoral reports;
 - Receive the reviewed financial reports;
 - Ratify the budget;
 - Elect the Directors;
 - Ratify any other appointments that may be presented by the Board;
 - Approve the auditor(s);
 - Any other matters brought to the meeting by the Board.

Section four covers the duties of members at the two meetings BCC will hold each year. The current membership list will roll over into the new Society.

In the future any new members will take the same membership course BCC has always offered. The Elders will continue to give these and then recommend membership to the Board of Directors.


As part of the meeting requirements; we will have two yearly meetings, one in the spring and one in the fall. Same as is done now.

The board of directors will be responsible for these meeting , not the Elders as in the past. The spring meeting will include, receiving reports, budget, elections

Fall Meeting

Shall consider the following items of business:

- Receive the Departmental Budget reports
- Approve the proposed budget
- Any other matters brought to the meeting by the Board.



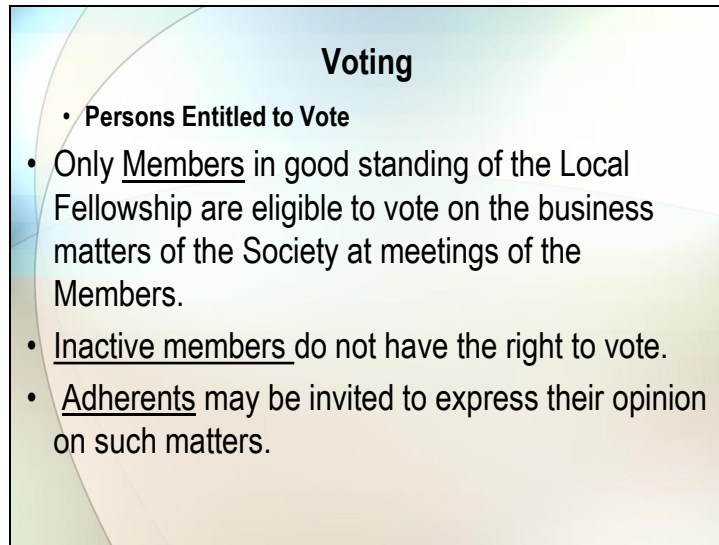
The Fall meeting, covers mostly the budget for the upcoming year, but with room for additional business as it may arise.

The only persons entitled to be present at a meeting of Members shall be:

- Members of the Local Fellowship, whether entitled to vote at such meeting or not;
- Adherents, as authorized by policy of the Board, as may be amended from time to time;
- Auditors of the Society;
- Others who, although not entitled to vote, are entitled or required under any provision of the Act, or the Bylaws to be present at the meeting;
- Legal counsel to the Society when invited by the Society to attend the meeting;
- Any other person on the invitation of the Chairperson and with the consent of the members present at the meeting.

The bylaws indicate who can attend the meetings.

Members, adherents, auditors, and others invited by the Chairperson.



Voting

- **Persons Entitled to Vote**
- Only Members in good standing of the Local Fellowship are eligible to vote on the business matters of the Society at meetings of the Members.
- Inactive members do not have the right to vote.
- Adherents may be invited to express their opinion on such matters.

Voting, this is a good one to know, especially with a Senior Pastor vote coming up. Members in good standing will be eligible to vote.

Inactive and adherents will not have a vote, they can come to the meetings and speak at them.

Quorum

A quorum for an annual, special election, or other special Meetings of Members shall be constituted by the presence of at least

20% members

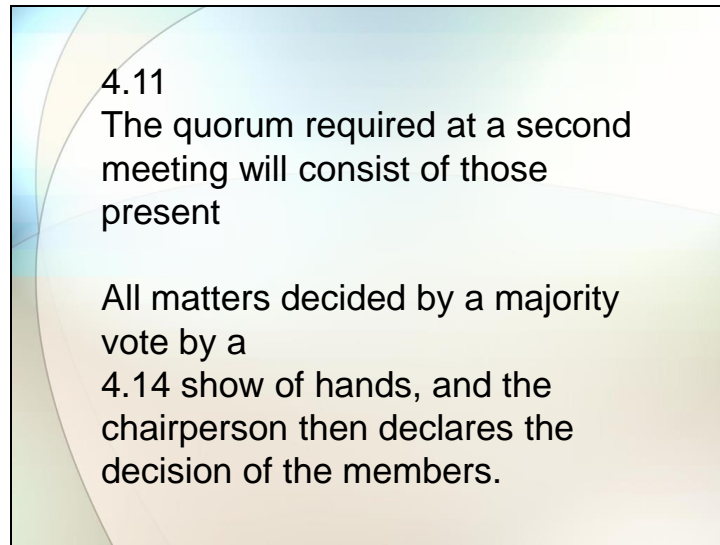
Senior Pastor selection meeting quorum is

Members present at meeting
minimum 75% vote to pass (can be more)

Quorum is 20%

When it is a senior pastor selection vote, quorum is the members present.
With a MINIMUM 75% votes to pass (transition team can make it higher)

For the other meetings, Spring, Fall and any other special meetings if quorum is not met.....

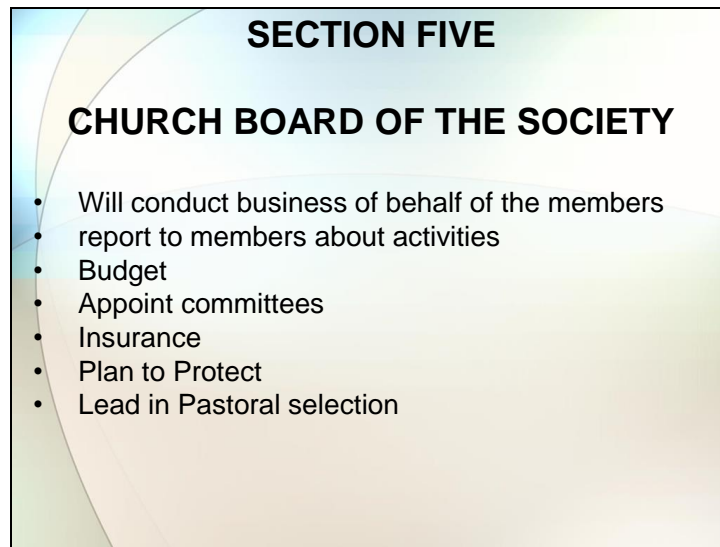


4.11
The quorum required at a second meeting will consist of those present

All matters decided by a majority vote by a
4.14 show of hands, and the chairperson then declares the decision of the members.

.....we call another meeting and then quorum becomes the number in attendance and business is conducted at that second meeting.

Voting normally takes place by a show of hands. However, if any member requests a ballot vote, the request shall be honored. Except on matters requiring a special resolution or unanimous resolution, all matters shall be determined by a majority vote by a show of hands.



SECTION FIVE

CHURCH BOARD OF THE SOCIETY

- Will conduct business of behalf of the members
- report to members about activities
- Budget
- Appoint committees
- Insurance
- Plan to Protect
- Lead in Pastoral selection

Bylaws talk about two types of Meetings; members meetings and Board of Director meetings. If you are looking for anything within the bylaws, be sure you are in the correct section.

These are the main areas the Board of Directors will be covering, currently the Elders have to do all this, by splitting out the duties we will be able to distribute the work load and responsibilities with clearer defined roles in the three main areas. These things come off the Elders plates and come under the direction of the Board of Directors.

Board of Directors

Between 5 and 9 people.
Positions are:

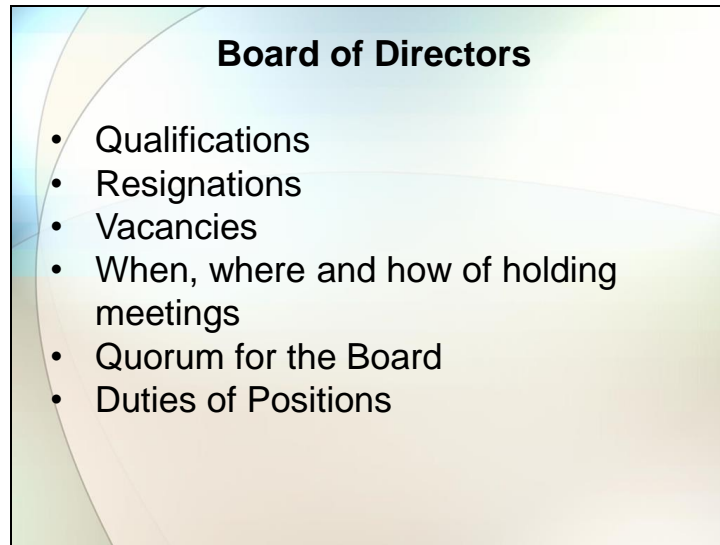
- Chairperson
- Secretary
- *Treasurer
- *Management Lead
- And 1-5 Directors at Large

• Are to meet a minimum of 6 times/yr



Right now the Incorporators are responsible for the Society operations. The incorporators are 5 people that sign these draft bylaws and send them to Alberta Registries for approval. As soon as they come back the nominating committee then should be ready to make recommendations to the Incorporators and Elders. This team then operates until official voting can take place at the next member meeting in May.

These bylaws have a minimum meeting number of 6 times per year for the Board. Every other month should be enough to effectively conduct the business when all is running smoothly and no changes are needed. Emailing and texting have become an efficient communication tool for the in-betweens.



Board of Directors

- Qualifications
- Resignations
- Vacancies
- When, where and how of holding meetings
- Quorum for the Board
- Duties of Positions

Next the bylaws explain in detail about the function of the Board of Directors and how they conduct business.

*The Board of Directors of a Christian organization **is** the people of God in community, the body of Christ, with members having differing gifts, wisdom and functions. The group's life should be formed by scripture, prayer, silent waiting, witnessing and serving. **Their meeting is not a gathering of individual people with business to transact, but is the functioning body of Christ.*** Wow! That puts church governance into proper perspective.

This is a quote from the 4 C's or Canadian Council of Christian Charities.

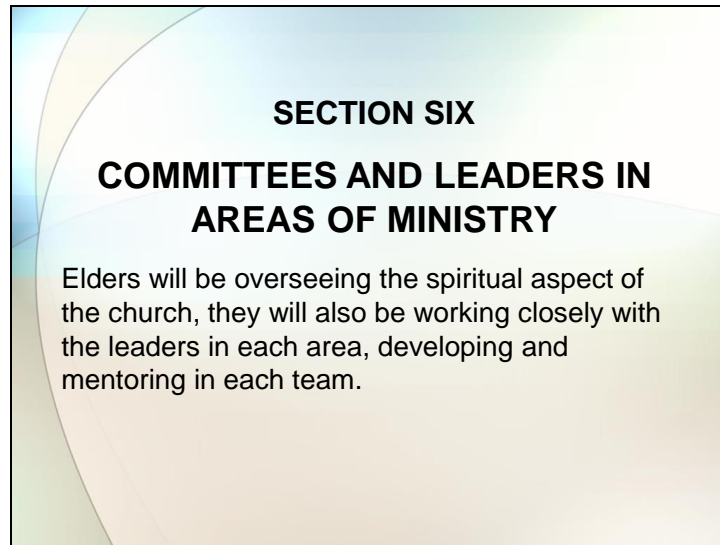
If I had my druthers it would be called a **Board of Servants**, not directing the church as the name implies but serving the church. Operating with a servant heart and not a long list of "to do's" and things to change at each meeting but as the functioning body of Christ.



The bylaws mandate an Elder board that is governed by policy. So BCC will always have an Elder Board operating, the details of that will have to be defined in a policy that is yet to be created.

The Elders will still be voted in by the membership.

Their main area to oversee is the Spiritual aspect of the church, working directly with ministry leaders and teams and the Board of Directors.



SECTION SIX

**COMMITTEES AND LEADERS IN
AREAS OF MINISTRY**

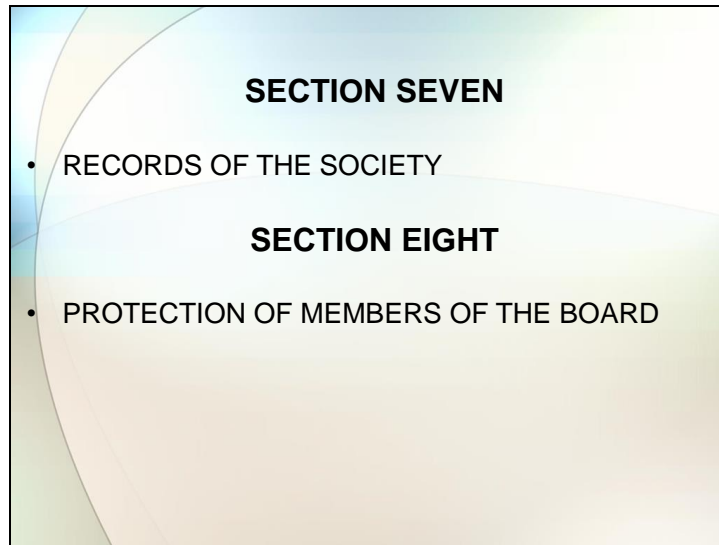
Elders will be overseeing the spiritual aspect of the church, they will also be working closely with the leaders in each area, developing and mentoring in each team.

Section six takes us to ministry areas and leaders.

The ministry areas stay the same and are not assigned in the bylaws such as Body Life, Christian Education, Missions and Youth. You won't find these mentioned in the bylaws, other than they are formed at the board level, and then overseen at the Elder level. Our Elders will be working with these teams.

Building management will fall under the Board of Directors.

The bylaws do mandate 3 standing committees, the finance committee and the nominating committee and say BCC is to have an Elder Board.

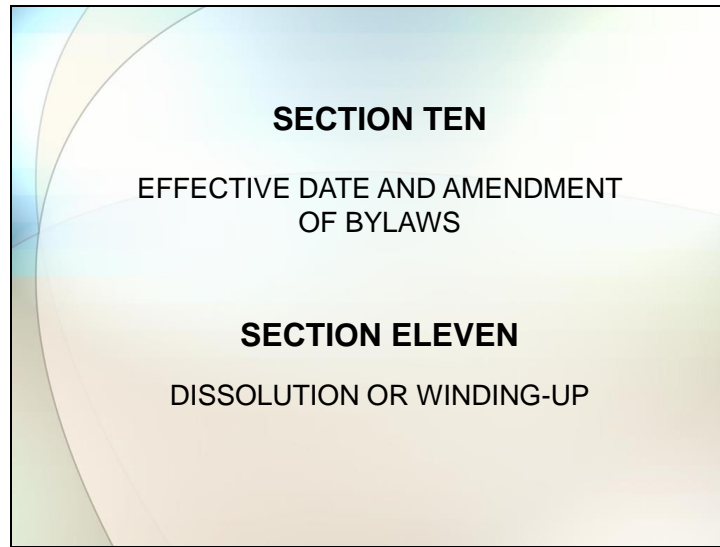


Section seven and eight talk about the legal requirement of operating a Society. Maintaining records and protection of the board members.



SECTION NINE
PASTORAL STAFF

Section nine outlines the Board of Directors interactions with the Pastoral Staff. Job descriptions, yearly reviews, remuneration and other HR related functions. At the Directors meetings the Pastor is a member but without a vote.



Section 10 says: when the bylaws come back from Alberta Registries they then come into force.
Section 11 is about shutting things down and how to go about that.



SECTION TWELVE

BCC Church Commitment

Section 12 is a document that shows an expression of the Commitment to Christ expected of members and encouraged in adherents; asking everyone (members and adherent's) to solemnly and joyfully enter into this covenant with one another as one body in Christ. A really good read for new and old members alike, a reminder of our commitment to each other and Christ.

As an end to this presentation and to let everyone know the Land Title and mortgage will have to be transferred from EMCC to us, that is a process that is laid out in our “how to” documents, EMCC will be helping us with all those details and requirements. We also will be giving notice to the utility companies, banks, Charities Directorate and CRA about our legal change in status and in some cases name change.

Our legal name will be Beaumont Community Church Society, we won't really use the society designation except when conducting official business.